



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: xx/xx/xxxx

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies	Ready Room	Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room				N/A	1
						N/A	1
						N/A	3
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room				N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp	Corporate	Flight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

Announcements
Squadron 61
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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER

Meeting Date: 10/02/2018

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members		N/A	1
						N/A	1
						N/A	3
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members		N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Fight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REIGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER

Meeting Date: 10/09/2018							
Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	County OES	SM Carroll	N/A	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	County OES	Sm Carroll	N/A	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Flight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Arcrew/Ground Team	Facilities Available

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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REIGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER

Meeting Date: 10/16/2018

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members		N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members		N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Fight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 10/23/2018							
Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	October Down Day	Chaplin Lt. Col. Dickey	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						1
20:15	Debrief	Ready Room	Aircraft Handling/Testing	Senior Members	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress/Bleed/Camo	Corporate	Flight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REIGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 10/30/2018

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies	Ready Room	Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Flight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 11/06/2018

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies	Ready Room	Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Recruiting/Fund Raising	SM Flynn	N/A	N/A	1
20:00	BREAK						1
20:15	Debrief	Ready Room	Recruiting/Fund Raising	Sm Flynn	N/A	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Orests Blues/Corp	Corporate	Flight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 11/13/2018

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Tower Visit/Becker	1st Lt Krueger	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Tower Visit/Becker	1st Lt Krueger	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Orests Blues/Corp	Corporate	Flight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



11/20/18

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies	Ready Room	Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Flight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 11/27/2018							
Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies	Ready Room	Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Comm/Air/Ground/Base	Captj. DeBoisblanc	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						1
20:15	Debrief	Ready Room	Comm/Air/Ground/Base	Captj. DeBoisblanc	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Ornate Blues/Corp	Corporate	Flight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 12/04/2018

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies	Ready Room	Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	SAREX planning	Senior Members	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	N/A	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp	Corporate	Flight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircraft Ground Team	Facilities Available

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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 12/11/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Mission Staff Assit "MSA"	Maj. Boyd	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Mission Scanner "MS"	Senior Memebers	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Ornate Blues/Corp	Corporate	Flight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 12/18/2018

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies	Ready Room	Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
						N/A	1
						N/A	3
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Ornate Blues/Corp	Corporate	Flight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 12/25/2018

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies	Ready Room	Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Christmas	Senior Memebers	NA	N/A	1
						N/A	1
						N/A	3
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Christmas	Senior Memebers	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Orests Blues/Corp	Corporate	Flight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 01/01/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies	Ready Room	Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	New Year	Senior Members	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	New Year	Senior Members	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Ornate Blues/Corp	Corporate	Flight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 01/08/2019							
Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance, Introductions and Promotions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:30	Debrief	Ready Room	Safety Standdown	Lt. Col Kirkpatrick	N/A	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						1
20:15	Debrief	Ready Room	Safety Standdown	Lt. Col Kirkpatrick	N/A	N/A	1
20:45	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Orests Blues/Corp	Corporate	Flight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 01/15/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Senior Member Planning	Senior Members	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Senior Member Planning	Senior Members	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp	Corporate	Flight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 01/22/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Mission Observer/UDF	Command Staff/ Lt Col Thurman	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Mission Observer/UDF	Command Staff/ Lt Col Thurman	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Ornate Blues/Corp	Corporate	Flight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 01/29/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies	Ready Room	Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Ornate Blues/Corps	Corporate	Flight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 02/05/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies	Ready Room	Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Flight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 02/12/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	SAREX Final Planning	1st Lt Krueger	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	SAREX Final Planning	1st Lt Krueger	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Ornate Blues/Corp	Corporate	Flight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 02/19/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp	Corporate	Fight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

Announcements
Squadron 61
Group 4
Wing
National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 02/26/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies	Ready Room	Attendance and Introductions	Dupty Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Water Survival	Lt Col. Thurman	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Water Survival	Lt Col. Thurman	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Orests Blues/Corp	Corporate	Flight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

Announcements
Squadron 61

Group 4

Wing

National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 03/05/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies	Ready Room	Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Water Survival	Lt Col. Thurman	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Water Survival	Lt Col. Thurman	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp	Corporate	Fight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

Announcements
Squadron 61
Group 4
Wing
National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 03/12/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Orests Blues/Corp	Corporate	Flight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

Announcements
Squadron 61
Group 4
Wing
National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 03/19/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies	Ready Room	Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp	Corporate	Fight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

Announcements
Squadron 61
Group 4
Wing
National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REIGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 03/26/2019							
Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Flight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Arrow/ground Team	Facilities Available

Announcements
Squadron 61

Group 4

Wing

National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 04/02/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Flight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Support Team	Facilities Available

Announcements
Squadron 61

Group 4

Wing

National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 04/09/2019							
Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						1
20:15	Debrief	Ready Room	Facilities Available/Cadet Supports	Senior Memebers	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Flight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Arrow/Ground Team	Facilities Available

Announcements
Squadron 61
Group 4
Wing
National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REIGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 04/16/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Flight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

Announcements
Squadron 61
Group 4
Wing
National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 04/23/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Flight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Arrow/Ground Team	Facilities Available

Announcements
Squadron 61
Group 4
Wing
National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 04/30/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						1
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Fight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Andrew/Ground Team	Facilities Available

Announcements
Squadron 61
Group 4
Wing
National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 05/07/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
						N/A	1
						N/A	3
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Flight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Arrow/Ground Team	Facilities Available

Announcements
Squadron 61
Group 4
Wing
National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REIGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 05/14/2019							
Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	SAREX Trn	Capt. Gonzales, Jay	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						1
20:15	Debrief	Ready Room	SAREX Trn	Capt. Gonzales, Jay	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Flight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

Announcements
Squadron 61
Group 4
Wing
National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 05/21/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Flight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Arrow/Ground Team	Facilities Available

Announcements
Squadron 61
Group 4
Wing
National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 05/28/2019							
Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						1
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Flight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Arrow/Ground Team	Facilities Available

Announcements
Squadron 61
Group 4
Wing
National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 06/04/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Deck/Blues/Corp	Corporate	Flight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

Announcements
Squadron 61

Group 4

Wing

National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 06/11/2019							
Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	SUI Staff member present audit paperwork	Maj. Gonzales, Jay "Gonzo"	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available	Senior Memebers	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Flight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

Announcements
Squadron 61

Group 4

Wing

National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 06/18/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						1
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Fight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Andrew/Ground Team	Facilities Available

Announcements

Squadron 61

Group 4

Wing

National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 06/25/2019							
Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						1
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Flight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Arrow/Ground Team	Facilities Available

Announcements
Squadron 61
Group 4
Wing
National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 07/02/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						1
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Flight Suit/ABUs	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

Announcements

Squadron 61

Group 4

Wing

National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 07/09/2019							
Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Flight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Arrow/Ground Team	Facilities Available

Announcements
Squadron 61
Group 4
Wing
National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 07/16/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Flight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Andrew/ground Team	Facilities Available

Announcements

Squadron 61

Group 4

Wing

National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 07/23/2019							
Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						1
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Flight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Arrow/Ground Team	Facilities Available

Announcements
Squadron 61
Group 4
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National



Start Time	Activity
19:00	Opening Ceremonies
	Pledge of Allegiance
	Introduction of Guests
	Staff Brief
19:15	Debrief
20:00	
20:15	Debrief
21:00	Dismissal

	1st Tuesday
Uniforms	Corporate
Meetings	Staff Meeting

Announcements
Squadron 61

Group 4

Wing

National



Location

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Ready Room

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Ready Room

Ready Room

2nd Tuesday
Dress Blues/Corp.
General Meeting

SQUADRON 61-UNIT 204-GROUP 4-F
WEEKLY SENIOR SQ

Meeting

Subject

Attendance and Introductions

Facilities Available/Cadet Support

BR

Facilities Available/Cadet Support

Dismissal

3rd Tuesday

Corporate

Facilities Available

PACIFIC COAST REIGION-CALIFORNIA
SQUADRON MEETING PLANNER

Date: 07/30/2019

Instructor(s)/Project Lead
Deputy Commander of Seniors
Senior Memebers

EAK
Senior Memebers
Deputy Commander of Seniors

4th Tuesday
Flight Suits
Aircrew/Ground Team

NIA WING



Notes	Training Aids and Materials
Member Sign in/ Accountability	N/A
NA	N/A
	N/A
	N/A
	N/A
NA	N/A
	N/A

5th Tuesday
Coporate
Facilities Available

Risk Level (1 - 4)

1

1

1

1

1

1

1

1



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 08/06/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Fight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Arrow/Ground Team	Facilities Available

Announcements

Squadron 61

Group 4

Wing

National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 08/13/2019							
Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1
	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday		
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Fight Suit	Corporate		
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available		

Announcements
Squadron 61
Group 4
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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 08/20/2019

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Fight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Andrew/Ground Team	Facilities Available

Announcements

Squadron 61

Group 4

Wing

National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 08/27/2019							
Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests						
	Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Members	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Flight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

Announcements
Squadron 61
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SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 09/12/2017

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests Staff Brief						
19:15	Debrief	Ready Room	SAREX. Mission Staff Asst, ICUT	IC	NA	N/A	1
						N/A	1
						N/A	1
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	SAREX. Mission Staff Asst, ICUT	IC	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Ornate Blues/Corp	Corporate	Flight Suit	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Aircrew/Ground Team	Facilities Available

Announcements
Squadron 61
Group 4
Wing
National



SQUADRON 61-UNIT 204-GROUP 4-PACIFIC COAST REGION-CALIFORNIA WING
WEEKLY SENIOR SQUADRON MEETING PLANNER



Meeting Date: 09/18/2018

Start Time	Activity	Location	Subject	Instructor(s)/Project Lead	Notes	Training Aids and Materials	Risk Level (1 - 4)
19:00	Opening Ceremonies		Attendance and Introductions	Deputy Commander of Seniors	Member Sign in/ Accountability	N/A	1
	Pledge of Allegiance						
	Introduction of Guests Staff Brief						
19:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
						N/A	1
						N/A	3
						N/A	1
20:00	BREAK						
20:15	Debrief	Ready Room	Facilities Available/Cadet Support	Senior Memebers	NA	N/A	1
21:00	Dismissal	Ready Room	Dismissal	Deputy Commander of Seniors		N/A	1

	1st Tuesday	2nd Tuesday	3rd Tuesday	4th Tuesday	5th Tuesday
Uniforms	Corporate	Dress Blues/Corp.	Corporate	Flight Suits	Corporate
Meetings	Staff Meeting	General Meeting	Facilities Available	Arrow/Ground Team	Facilities Available

Announcements
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